Overview

In today’s security conscious environment, most businesses will track and monitor visitors and even keep a record of their time spent on the premises. The majority of this is now done manually on paper sign-in/out logs and visitors are usually provided with a generic “Visitor” badge to identify themselves as such while on campus. Wouldn’t it be great if all of this was automated and your receptionist could get rid of those paper sign-in logs and visitors could wear personalized badges? With NEC’s Front Desk Assistant application for Android™-based tablets – you can!

NEC re-invented the office phone by integrating the traditional desktop telephone and tablet into one innovative, feature-packed device - the GT890 IP Video Desktop Telephone. Now, with the Front Desk Assistant, this application takes the GT890 to a whole new level. It integrates NEC’s market-leading facial recognition technology with Unified Communications for a streamlined visitor check-in/out workflow process. It automates visitor management from check-in to check-out.

Solution

Transform Visitor Experience

NEC’s Front Desk Assistant application on the GT890 transforms your visitor’s experience. With this application on the GT890 or an Android tablet at your receptionist desk, a visitor simply walks up to it and the application guides them through the process of checking-in step by step. This complete solution includes the Front Desk Assistant application software that you can customize with your logo, integrated facial recognition software that streamlines the process and enhances security, the GT890 or IP Video Desktop Telephone, and a badge printer.

When the visitor engages the Front Desk Assistant, here are some of the steps and easy to use screens they will go through to check-in:

At a Glance

- Transforms the visitor experience – intuitive, easy-to-use interface
- Speeds up check-in/out with NEC facial recognition for registered visitors
- Notifies employees when their guests have arrived
- Creates detailed visitor reports that includes pictures and signed Non-Disclosure Agreements (NDAs)
- Print personalized visitor badges with company logo
- Improves receptionist’s efficiency
- Includes a personalized Non-Disclosure Agreement (NDA) screen with signature pad for companies that require confidentiality of its visitors
- Automates visitor management from check-in to check-out
- Available from Google Play® for Android tablets
The Front Desk Assistant records all visitor entries and lets you easily download a detailed report in Excel. You are able to keep a history of all visitors that even includes their picture.

Visitor Logs and Reports

When the visitor has finished with their meetings for the day, they simply stop by the receptionist desk on their way out, hand in their badge, pull up their profile by smiling for the camera once more and select the check-out button. The application automatically records their check-in and out times. You also have the option to automatically check-out all visitors who fail to check-out by the close of business.

To get started, visitor simply selects the Check-In button on the touch screen. Picture is taken of visitor & it is checked against existing facial recognition database. If match found, info auto-populates. If not, visitor enters their information including who they have come to see and purpose of their visit. These fields are completely customizable to suit your business needs plus a drop-down menu can be added for “What is the Purpose of Visit?”.

To ensure a visitor agrees to have their biometric data stored, they are asked for their consent. If a non-disclosure agreement (NDA) is required of a visitor, an optional customizable NDA screen is available.

To finish check-in, a visitor simply reviews badge on screen for accuracy and prints. An email is automatically sent to the person they are visiting to notify them that their guest has arrived.

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